

Independent Market Operator
IMO Procedure Change and Development Working Group

Minutes

Meeting No.	13
Location:	IMO Board Room Level 17, Governor Stirling Tower, 197 St Georges Terrace, Perth
Date:	Tuesday 27 November 2012
Time:	Commencing at 2:05 pm – 3:30 pm

Attendees		
Suzanne Frame	IMO	Chair
Jenny Laidlaw	IMO	IMO - Presenter

Item	Subject	Action
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3. ACTIONS ARISING

The actions arising were complete with the following exceptions.

Item	Subject	Action
	<p>Group members early in January 2013 for out of session comment.</p> <p>Action Point: The IMO to update the Market Procedure for Determining Loss Factors to reflect the amendments agreed to at the 27 November 2012 IMOPWG meeting and any comments received out of session relating to Section 5 (if appropriate).</p>	IMO
5.	<p>PC_2012_11: MARKET PROCEDURE FOR NOTICES AND COMMUNICATIONS</p> <p>The Working Group discussed the IMO's proposed amendments to the Market Procedure for Notices and Communications. The following amendments were agreed.</p> <ul style="list-style-type: none"> x Step 1.1.2: Update the date to reflect the current version of the Market Rules. x Section 1: Review section 1 to ensure its alignment with the IMO's new content standards. For example section 1.5 should be titled "Terminologies and Definitions" and include the standard statements around words and phrases defined in the Market Rules, the Electricity Industry Act and the Regulations. x Section 1.4: Consider how the wording of the section could be improved to clarify that the Procedure is not dependent on any other Market Procedure (although other Market Procedures may be dependent on it), x Section 2.3: Remove the entire content under this step and insert a statement which informs Market Participants that the IMO must publish its contact details including department specific contact details on the Market Web Site and update these details as appropriate. x Update the entire Market Procedure to align with the IMO's formatting standards, for example its standards for time formats and references to clauses in the Market Rules. <p>Action Point: The IMO to update the Market Procedure for Notices and Communications to reflect the amendments agreed to at the 27 November 2012 meeting.</p>	IMO
6.	<p>GENERAL BUSINESS/CLOSE OF MEETING</p> <p>No general business was recorded at the meeting.</p> <p>The Chair noted that the details of the next Working Group meeting would be advised at a later date.</p> <p>The Chair thanked all members for attending and declared the meeting closed at 3:30 pm.</p>	