

## Minutes

<b>Meeting No.</b>	4
<b>Location:</b>	IMO Office, Level 3, 197 St Georges Terrance, Perth
<b>Date:</b>	Tuesday 11 December 2008
<b>Time:</b>	Commencing at 2.00pm to 4.15pm

Attendees		
Phil Kelloway	System Management (Chair)	
Wesley Medrana	Synergy	Proxy for Jenni Conroy
Alistair Butcher	System Management	
Grace Tan	System Management	
Nick Walker	Verve Energy	
Bill Bowyer	Renewable Power Ventures	
Fiona Edmonds	IMO	
William Street	IMO	Minutes

Apologies		
Rene Kuypers	Babcock & Brown Power	
James Heng	Perth Energy	
Andrew Sutherland	Griffin Group	

Item	Subject	Action
1.	<p><b>WELCOME AND APOLOGIES / ATTENDANCE</b></p> <p>Noted apologies from Rene Kuypers, Andrew Sutherland and James Heng</p> <p>The Chair opened the meeting and welcomed members to the fourth meeting of the SM procedure Change and Development Group, appointed by the Market Advisory Committee (MAC) to assist MAC in commenting upon System Management procedures.</p> <p>Wesley Medrana will replace Jenni Conroy as the Representative from Synergy.</p>	<p><b>Chair</b></p>
2.	<p><b>MINUTES OF PREVIOUS MEETING/ACTIONS ARISING</b></p> <p>Agenda Item 1. Chairship: Phil Kelloway is still acting Chair in place of Murray Caston, he will formally replace Murray pending confirmation from MAC. .</p> <p>All final procedure changes relating to the PSOPs will now be presented to MAC.</p> <p>No other actions were outstanding.</p>	<p><b>System Management</b></p>
3.	<p><b>POWER SYSTEM OPERATION PROCEDURE (PSOP) REVIEW. Operational Data Points for Generating Plant</b></p> <p>A draft amended Power System Operation Procedure: Operational Data Points for Generating Plant had been circulated</p>	

Item	Subject	Action
	<p>to SCADA. This will be clarified by SM.</p> <ul style="list-style-type: none"> <li>• Section 14: A statement as to what point in time specified data points should be considered final should be included and where in the design and development stage this conformation will lie.</li> <li>• Tables: The tables as Appendices are not stand-alone. The legend included will be updated in a future revised version.</li> <li>• SM will investigate where an inconsistency would lie between this POSP and the PSOP: Communication and Control Systems and whether this clause is still required.</li> </ul>	

Item	Subject	Action
8.	<p data-bbox="379 174 603 206"><b>NEXT MEETING</b></p> <p data-bbox="379 241 1241 309">No meeting is currently scheduled due to the impending Christmas and holiday period.</p> <p data-bbox="379 340 1241 443">After further review of the Power System Operating Procedures in the new year, System Management will propose a new meeting time when appropriate.</p>	<p data-bbox="1327 295 1407 327"><b>Chair</b></p>

**Closed**

The chair declared the meeting closed at 4:15pm.