

## **CONSTITUTION OF THE GAS ADVISORY BOARD**

### **1. Introduction**

- 1.1 The Gas Services Information Rules (GSI Rules) are made under the *Gas Services Information Regulations 2012* and in accordance with section 8 of the *Gas Services Information Act 2012* (GSI Act).
- 1.2 In accordance with section 6 of the GSI Act, the objectives of the Gas Bulletin Board

## **2. Terms of Reference**

2.1 The Gas Advisory Board is a committee comprised of representatives of gas market stakeholders convened by the Rule Change Panel, through the RCP Secretariat, to advise:

- a) the Rule Change Panel in relation to Rule Change Proposals;
- b) the IMO, Rule Change Panel, AEMO and the ERA in relation to Procedure Change Proposals;
- c) the Rule Change Panel in relation to matters concerning the development of the GSI Rules; and
- d) the IMO, Rule Change Panel, AEMO and the ERA in relation to matters concerning the development of GSI Procedures.

2.2 In carrying out its functions the Gas Advisory Board must have regard to the o



4.5. Thereafter, each member

Change Panel in writing that they consider that advice is required from the Gas Advisory Board;

- d) on any occasion when two or more members of the Gas Advisory Board inform the RCP Secretariat in writing that they wish to bring a matter before the Gas Advisory Board for discussion; and
- e) where possible, consistent with the provisional schedule of the Gas Advisory Board meetings, issued annually by the Rule Change Panel.

## **6. Conduct of Meetings**

- 6.1. The Chairperson may determine procedures for meetings of the Gas Advisory Board.
- 6.2. The Gas Advisory Board may make recommendations on an issue if a consensus is achieved. Any recommendations made by the Gas Advisory Board must be based on the consensus decision of members, excluding the opinion of observers.
- 6.3. Unless a quorum of members is present at the time, no recommendations will be made. A quorum requires at least fifty percent of total current members to be present at the meeting, including at least one representative from each of the gas users, gas shippers, pipeline owners and operators, and gas producers in that quorum.
- 6.4.

email to all members and observers of the Gas Advisory Board as soon as practicable, after the meeting; and

- d) subject to the confidentiality status of the matters in meeting minutes, publish the minutes on the

**8. Interaction between the Gas Advisory Board and the Rule Change Panel and RCP Secretariat**

- 8.1. All written communications related to the activities of the Gas Advisory Board from the members and observers of the Gas Advisory Board to the Rule Change Panel will be sent to the RCP Secretariat.

- b) purpose and scope of the working group;
- c) roles and responsibilities of members of the working group;
- d) membership of the working group;
- e) administration, Secretariat and meeting arrangements for the working group;  
and
- f) arrangements for reporting to the Gas Advisory Board.

9.4 Working groups must report back to the Gas Advisory Board at least once every two months, or as specified in the Terms of Reference for the group. Reporting will be via the working group secretariat. The working group will report to the Gas Advisory Board at other times requested by ras Advisory Board

## **Appendix 1 - Removal of Members**

The occurrence of any of the following events will entitle the Rule Change Panel to terminate a membership on the Gas Advisory Board:

- a) the person becomes an undischarged bankrupt;
- b)