

Gas Advisory Board Appointment Guidelines

July 2019

1. Scope and Purpose

- 1.1. These guidelines provide information on the process to be followed for the appointment of members to the Gas Advisory Board (**GAB**). These guidelines have been developed to inform gas market stakeholders of the selection and appointment processes applied by the Rule Change Panel.
- 1.2. The guidelines give details of:
 - (a) the requisite skills, knowledge and experience of GAB members;
 - (b) the requirements for representation of GAB members;
 - (c) the terms of appointment for GAB members; and
 - (d) the steps involved in the appointment process.
- 1.3. The Rule Change Panel seeks a balanced representation and a diverse mix of knowledge and experience among members of the GAB. These guidelines set out how the Rule Change Panel aims to achieve this.

2. Related Documents

- 2.1. This document has been developed in accordance with, and should be read in conjunction with:
 - (a) Rules 11 to 16 of the Gas Services Information Rules (**GSI Rules**); and
 - (b) the GAB Constitution.

3. Background to the Gas Advisory Board

- 3.1. The GAB is established pursuant to subrule 11(1) of the GSI Rules. The GAB is comprised of representatives of gas market stakeholders convened by the Rule Change Panel, through the RCP Secretariat, to advise:
 - (a) the Rule Change Panel in relation to Rule Change Proposals and the Rule Change Panel, Australian Energy Market Operator (**AEMO**) and the Economic Regulation Authority (**ERA**) in relation to Procedure Change Proposals;
 - (b) the Rule Change Panel in relation to matters concerning the development of the

- (c) one person nominated by the Minister representing small end use customers;
- (d) the Coordinator of Energy in the capacity of Hazard Management Agency under the Emergency Management Regulations 2006; and
- (e) persons appointed by the Rule Change Panel, such persons to include:
 - (i) two persons representing pipeline operators and owners;
 - (ii) two persons representing gas producers;
 - (iii) two persons representing gas shippers; and
 - (iv) two

- 5.2. Members of the GAB will be individuals who represent a sector of the gas industry. Members are expected to act in a way that properly reflects the interests of the group that they have been chosen to represent. Members must demonstrate their eligibility against the criteria for membership and necessary skills, knowledge and experience.
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- 5.4 Compulsory Class positions will not be open for nomination. The Rule Change Panel will seek confirmation from the relevant parties on the member they wish to appoint to the GAB once the two-year term expires for their current appointments. Compulsory Class members include:
- (a) the GAB Chairperson (appointed by the chair of the Rule Change Panel);
 - (b) the Coordinator of Energy;
 - (c) a small end use customer representative (appointed by the Minister); and
 - (d) an AEMO Representative.
- 5.5 Discretionary Class positions will be open for nomination once the tenure is up. Discretionary Class members include:
- (a) Gas Producers

- (b) for Compulsory Class members whose tenure has lapsed, seek reconfirmation from a senior executive of the applicable entity whether the member will continue to represent that entity. Where no response is received from the applicable entity, it will be assumed that the compulsory class member is renominated for their position. If a member's knowledge or experience have changed since the last review. Reconfirmation may be provided to the Rule Change Panel via email to the address specified on the website.

7.3. The Rule Change Panel will advertise for nominations for Discretionary Class positions on the website to stakeholders. The Rule Change Panel will also send an email notification to stakeholders and entities on its gas advisory mailing list.

7.4. Any company or individual can make nominations. Nominations must:

- (a) be in writing in physical or electronic form;
- (b) address the eligibility criteria for appointment to the GAB as set out in the GAB Constitution and this document;
- (c) attach a completed GAB application form, available on the Rule Change Panel website, outlining the skills set of applicants with respect to the class(es) of nomination, and the nominee's contact details;
- (d) include contact details of the nominee; and
- (e) be received by the Rule Change Panel by the published due date.

The Rule Change Panel may deviate from this timeline, but if so, must notify GAB members.

- 7.9. All communications with the Rule Change Panel and RCP Secretariat regarding the GAB appointment process are to be sent to the email address published on the Rule