



Single-Use Plastic Working Group Terms of Reference

Purpose

To provide perspectives to inform actions to reduce single-use plastics.

Scope

The McGowan Government announced actions in November 2020 to reduce single-use plastic impacts in *Western Australia's Plan for Plastics*. To ensure government actions are well-considered and do not have unintended adverse consequences

Working group members will:

- attend bimonthly meetings of the Single-use Plastic Working Group
- organise a suitable proxy if unable to attend
- provide advice that represents members views
- contribute information and data
- maintain confidentiality in relation to information or papers (where required)
- declare conflict(s) of interest
- provide feedback on the communication and engagement strategy
- agree to the terms of a code of conduct.

Confidentiality

Matters to be kept confidential to the working group will be identified at each meeting.

Communications

Members may not make public comment on matters discussed by the group, or on behalf of the group, to the media, outside organisations, or close contacts unless approved by the Chair. Working group members commit to using agreed messaging on single-use plastics.

Review cycle

Terms of Reference are to be reviewed once key milestones for policy actions are achieved through sign off by the Director General of the department, or as determined via agreement by members where any changes occur.

Attachment A List of members

Organisation	Member
Department of Water and Environmental Regulation	Michelle Andrews Director General Chair
Australian Hotels Association WA	Bradley Woods Chief Executive Officer
Australian Medical Association (WA) Inc	Dr Tony Ryan Physician
Australian Packaging Covenant Organisation	Peter Brisbane Government Partnership Manager
Australian Retailers Association	Jason Robertson Director Sustainability
Brightwater	Janet Wagland General Manager Community
Carers Advisory Council	Esme Bowen Chair
Council on the Ageing WA	Christine Allen Chief Executive Officer
Department of Communities	Bronwynn Comerford Sector Support Manager
Department of Health	Neil Keen Director
Developmental Disability WA	Leticia Grant Senior Advocate
Master Grocers Association	Jos de Bruin Chief Executive Officer
National Disability Services	Julie Waylen State Manager Western Australia
National Retail Association	David Stout Director, Policy
Pharmacy Guild of Australia	Melissa Benson Business Support Pharmacist
Plastic Free Foundation	Rebecca Prince-Ruiz Executive Director
People with Disabilities (WA) Inc	Brendan Cullinan Executive Director
Restaurant and Catering Industry Association	Tom Green Manager Policy and Government
South West Aboriginal Medical Service	Lesley Nelson Chief Executive Officer
WA Local Government Association	Rebecca Brown Manager, Waste and Recycling
WWF Australia	Katinka Day No Plastics in Nature Policy Manager