



MARCUS COCKER, MEMBER  
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**Schedule**

*LEGAL PROFESSION ACT 2008*

**LEGAL PROFESSION (PUBLIC NOTARIES) DETERMINATION 2017**

Made by the Legal Costs Committee under section 275 of the *Legal Profession Act 2008* (Act).

**1. Citation**

This Determination may be cited as the *Legal Profession (Public Notaries) Determination 2017*.

**2. Commencement**

This Determination comes into operation on 1 July 2017.

**3. Application**

- (1) This Determination applies to the remuneration of a Public Notary for the provision of notarial services.
- (2) This Determination does not apply to the remuneration of a Public Notary based on costs incurred in respect of instructions taken before the commencement of this Determination.

**4. Scale of costs**

The fee charged by a Public Notary for providing notarial services shall not exceed the fee, inclusive of GST, for those services set out in the Table A to this clause.

**TABLE A**

**SCALE OF PUBLIC NOTARIES FEES**

Item No	Matter	Maximum amount \$
1	<b>Affidavits, affirmations and declarations:</b> (a) For administering an oath or affirmation or taking a declaration and for signing the jurat or its equivalent	

Item No	Matter	Maximum amount \$
	requires signing by each deponent or declarant and witnessing by the Public Notary	
2	<p><b>Deeds and other documents:</b></p> <p>(a) Witnessing and attesting the execution or signing of a deed or other document:  where there is one party 132  and for each additional party signing at the same time 66</p> <p>(b) For preparing a notarial certificate in respect of the attestation and for completing the certificate 132</p> <p>(c) For each page over and above the first 5 pages which requires signing by the party or parties and witnessing by the Public Notary 0.66</p>	
3	<p><b>Verification of copies of documents:</b></p> <p>(a) For examining, with the original, a photocopy of the document 66  for each additional page exceeding the first 6.60</p> <p>(b) For examining, with the original, a copy of a document other than a photocopy 132</p> <p>(c) For preparing a notarial certificate verifying a copy of a document and for completing the certificate 132</p> <p>(d) For each page over and above the first 5 pages which requires signing by the Public Notary 0.33</p>	
4	<p><b>Certificates under seal not otherwise prescribed by this scale:</b></p> <p>For preparing a notarial certificate and for completing the certificate 121</p>	
5	<p><b>Bills of Exchange:</b></p> <p>(a) For noting a bill of exchange, entering in the register and supplying one copy of note 209</p> <p>(b) For presenting bill a fee for the time so occupied calculated in accordance with the <i>Legal Profession (Solicitors Costs) Determination 2017*</i> or any subsequent determination made in substitution for that determination</p> <p>(c) For preparing, issuing and entering a protest of a bill of exchange and supplying one copy of protest 209</p> <p>together with the reasonable disbursements necessarily incurred in connection with any of those services</p>	

Item No	Matter	Maximum amount \$
6	(a) protest including three	264
	(b) copies (if required)	264
7	<p><b>Duplicates:</b> Except where otherwise provided, for more than one copy of any of the above notarial documents completed at the same time:</p> <p>(a) for each copy, after the first, up to the tenth: one half of the prescribed fee</p> <p>(b) for each copy, after the tenth: one quarter of the prescribed fee</p>	
8	<p><b>Miscellaneous services:</b> For instructions, attendances, correspondence, drawing, engrossing, travel and all other services not covered by this scale, or, if so covered, for matters involving unusual work or difficulty:</p> <p>a fee calculated in accordance with the <i>Legal Profession (Solicitors Costs) Determination 2017*</i> or any subsequent determination made in substitution for that determination, having regard to the time skill and responsibility involved</p>	

For photocopies where necessary, including of documents for which allowance is otherwise made in this Determination

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