

The Organics recycler form is to be completed by recyclers who convert garden waste, food waste and other organics into organic products such as mulches and soil conditioners and/or energy.

Please refer to the [Approved procedure](#) attached to the CEO Notice for liable recyclers for information on how to estimate and calculate the data re

details of penalties for offences provided for in r.18(E) of the WARR Regulations. Click on the [button](#) to proceed.

You can also report markets the product was sold to in percentage. Make sure each adds up to 100 per cent. A calculation of the total percentage entered is provided to assist.

Click on the button once you have completed the pop-up form. The data entered now appears in the summary table on the Outputs screen. You can click on the icon to edit or remove a product if you make a mistake.

- c. Click on the button to proceed.

This is the page where you enter data if there were waste materials and products stockpiled at your facility at the end of the reporting period.

- a. Select either *Yes* or *No* if there was stockpiled material at your facility at the end of the reporting period. If *No* is selected you can proceed to the next page.
- b. If you had stockpiled material, you will need to select which metric unit the data you are entering is in by clicking on the *Tonnes* or *Cubic metres* button.
- c. Input data for each material type by clicking on the button. A pop-up box will appear. You will need to select the material category and sub-category using the drop-down box. Now enter in the quantity of unprocessed and/or processed material stockpiled.

Click on the once you have completed the pop-up form. The data entered now appears in the summary table on the Stockpiles screen. Use the icon if you need to edit or delete a material.

Repeat to enter data for each reportable waste material stockpiled.

- d. Select how the reported materials were measured in the drop-down box.
- e. Click on the button to proceed.

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