



**Sharing information with consent**

3. The Housing Authority will share a client's personal or tenancy management information with another government agency, non-government agency, service provider nominated agency or person where the client has provided consent.

**Sharing information with Law Enforcement Agencies**

4. The Housing Authority will share information wi2(tio)6(n)-3( )8(wi)4(2(tio)4(2(tio9L0 G[.42 E(n)i)4(

8. Where possible, the Housing Authority will obtain the client's consent before sharing

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- c. Explicit personal information must be avoided where possible, and
- d. Information that may be harmful, irrelevant to the situation or gathered without the client's knowledge or consent will not be shared.

**Duty of Care**

21. The *Housing Act 1980* does not create a duty of care; however, the Housing Authority will take precautions to guard against risk of injury to any person.

**Confidentiality**

22. The Housing Authority and Housing staff will treat client personal and tenancy management information confidentially and respectfully.

23. Client personal and tenancy management information will not be discussed with other Housing Authority staff unless it is related and necessary within the functions of that officer and for the provision of service to the client.

24. Client personal and tenancy management information, including information available digitally or hardcopy, will be restricted and kept away from public view.

25. All documentation on file must be clear, factual and objective.

26. Client personal and tenancy management information will only be shared to the client or an authorised person in accordance with the Identity Policy.

**Definitions**

Term	Definition
Department of Communities	Includes the Department of Communities, the Disability Services Commission and the Housing Authority.

Term	Definition
Memorandum of Understanding	An agreement between the Department of Communities or Housing Authority and another agency which sets out common strategic goals and how these goals are achieved.
Service Agreement	An agreement between the Department of Communities or the Housing Authority and another organisation where that organisation agrees to provide a specified service to the Department of Communities or the Housing Authority.

## Related Legislation

*Housing Act 1980*

*Children and Community Services Act 2004*

*Freedom of Information Act 1992*

*Animal Welfare Act 2002*

## Related Communities Policies

Identity Policy

## Related Documents

Government of Western Australia Countering Violent Extremism Intervention Process:  
Kata Path Program, Partnership Understanding Agreement

## Document Control

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