

MEMBER: _____INSERT NAME_____

ELECTORATE: _____INSERT ELECTORATE_____

In accordance with Part 6 of this Determination, within 90 days of expending moneys for international expenses using the Parliamentary Travel and Study Allowance, Members must submit to the Tribunal:

- *a report including details of:*
 - *how moneys were expended (see form below); and*
 - *the expected benefit to the State from the expenditure.*
- *certification (*

• Airfares	
• Fees for conferences or short courses	
• Accommodation	
○ Number of nights	
• Incidentals	
• Other (please identify)	

