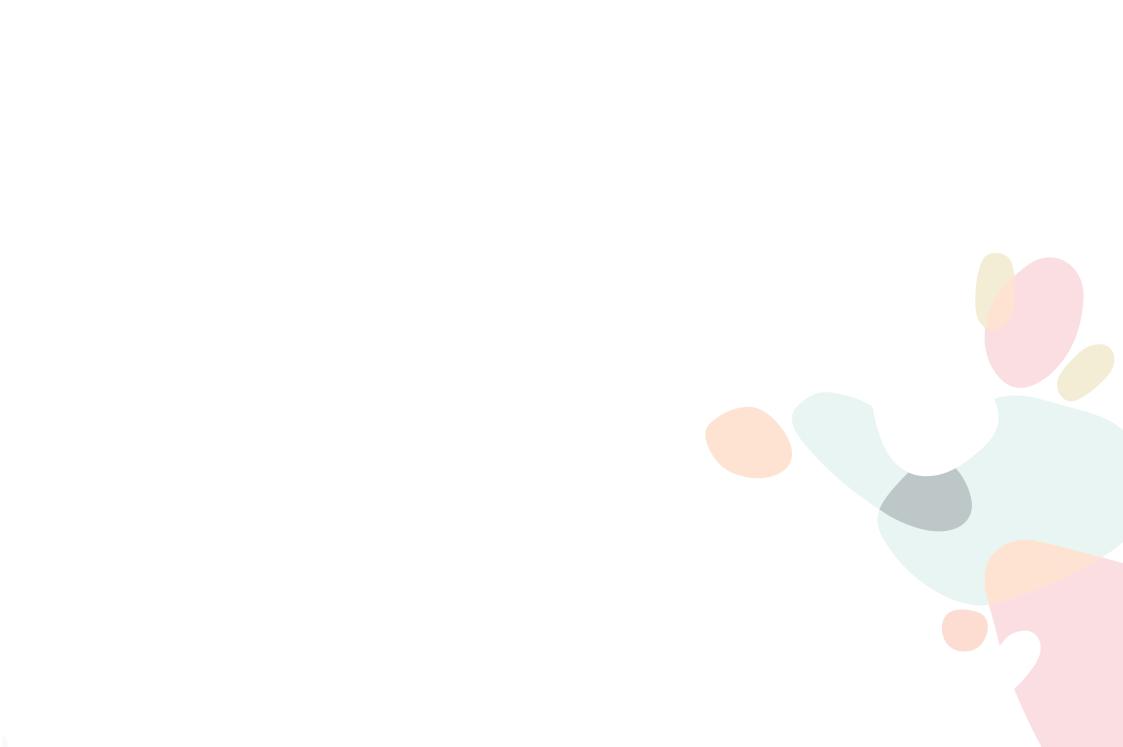


Stages in the gateway review process



## Stage 3: The planning meeting

The planning meeting is an essential part of the Gateway process and is usually held 2–3 weeks prior to the review.

This meeting provides a forum for the SRO to give an overview of the project and to discuss key project issues that need to be assessed during the review. It also provides an opportunity to nalise the interview schedule and the documents to be made available to the review team.

The Gateway Unit will provide the SRO with the agenda for the planning meeting. A representative from the Gateway Unit will chair the meeting. 1–2 days following the planning meeting the agency will distribute the nominated documents to the review team.



